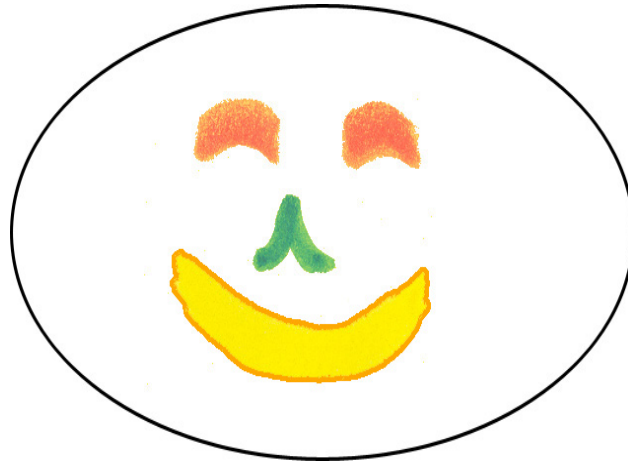


# Minutes of Partnership Board

1<sup>st</sup> December 2008

Southampton Learning Disability



Partnership Board

1. What we talked about last time / Minutes
2. Update on the Health sup group
3. Quality
4. LDDF
5. Workforce
6. Anything else ?

## 1. Starting the Meeting



We said hello and welcomed visitors.

Justin said he has done his swim – he swam 61 lengths and he asked people for their sponsorship money in the break. He will let Hilary have a copy of the forms so she can remind people who were not at the meeting.

Ivan White brought a copy of the DVD which was shown at the National Children and Adult Services Conference in October. It talked about the local changes to services for people with learning disabilities and we watched it. 2 of the Board members took part.

Hilary is meeting with Donna Beckford from the Learning Skills Council later in December to think about the questions we want to ask the colleges. We said we would let Hilary have any questions that we want answered. Hilary will send around the questions before inviting the Heads to a meeting.

We agreed the minutes of the last meeting

## 2. Update on the Health sub group



Kate Dench told us about the **self assessment framework** that the Strategic Health Authority have asked Health (PCT) to do. It is to help them think about how well they are doing and what they need to do to be even better.

She had some information and if you want a copy please ask Hilary to send it on.

There are 4 key areas

- Campus closures and making sure that only the people who need to be in hospital are.
- Health inequalities, making sure services are personal to the person, and making sure people have Health Action Plans
- Making sure that the services Health buys (commission) are safe.

- Making sure all the areas of Valuing People are going forward.

We all voted to say this was a good idea (19 people). We wanted more time to think through what the targets and priorities were and Kate asked us to let her know any good ideas.

There was concern that the General Hospital has not changed for a long time and that it does not give a good service. Kate said this was in the plan and the PCT is trying to change things there are take the concerns seriously. She said that dentistry and eye care is also talked about. Kate also wants to improve the contracts and train staff who work in doctors' surgeries, so they know more about how to support people with learning disabilities.

The plan will be monitored by the Strategic Health Authority and the Partnership Board. The work will be linked to the Health Board for Learning Disability and its subgroups and that Board will report back.

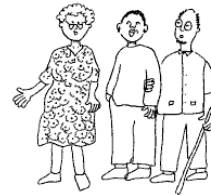
Vicky Thew came along to tell us about her role as the **clinical governance lead** for learning disability at the PCT. Her job is to help all health staff to think about people with learning disabilities in everything they do. She will also be supporting the Health Board. Some of her jobs are:

- Helping to develop training for staff
- Risk management, looking at where things have gone wrong and why.
- Helping services to improve and to "Be Safe2"
- Making sure there is good quality of care
- Making sure that the public, patients and carers are involved.

One of the first things she is doing is called Directed Enhanced Services, this involves

1. Annual health checks for people with a learning disability with their Doctor. They will get training to help with this. So far 7 have said yes, and she will think about naming and shaming those who do not sign up
2. Re-launching health action plans. She is working with staff in Hampshire, Portsmouth and the Isle of Wight to have the same form so if people move it doesn't change.
3. Thinking about recruitment where there are gaps in services. For example a liaison nurse at the General Hospital as they know there are issues there.

The Health Board is meeting on December 127<sup>th</sup>. There are several working groups linked to it and one of the jobs will be to update the health plan. It will write plans with dates and deadlines. There will be 4 meetings a year and send updates afterwards to the Board.



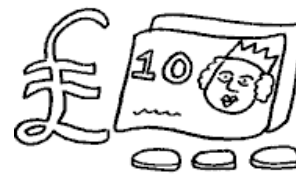
### 3. Quality

The quality framework was agreed by the Board 6 years ago and not a lot has happened since then with it. However a lot has changed in the way services are checked and the Local Implementation Group asked the Board what it would like to do.

We decided that we would think about this at our next meeting. Hilary will send out the Quality information to everyone so they can think about it before the meeting.

Some of the ideas we had were to train people with learning disabilities to check services and set up a subgroup,

### 4. LDDF



We have about £25,000 that we have not decided to spend yet this year. We had asked for bids for this money and there were 3 bids.

1. £8,000 to support Clearer Information group. This would mean that the expert panel could continue that the trainers group could carry on and that a start could be made on the data base.
2. £2,000 for the MATP sport for people with profound needs. This will mean this group can carry on.
3. £3,500 to set up a drama group

The total for this is £13,500 meaning we still have £11,500 left. We voted yes to all these bids.

Although we will vote on the money we want to spend in the same way we had talked about the change in the way that the contracts would happen. As a result there has been a tendering process and

the awards have now been decided. Mencap will be doing the work for carers and leisure and Choices will do the work for advocacy. No one was chosen for diversity and the meeting agreed to do this work “in house” in the future.

## 5. Workforce



There have been a lot of changes to the workforce since Valuing People was published, especially with individualised budgets. We have not thought about what we want to do at the Board, for example what training there is and mapping out what happens at the moment.

Vicky told us that she is working of this with someone called Bob Gates who works at the Strategic Health Authority. She said one of the jobs of this group would be to write a questionnaire for Partnership boards. We thought this would help us to think about what we needed to do, we said we would wait to see this before we do more.



## 5. Anything else?

- The hate crime packs will be ready on Monday. Please let Hilary have ideas of how to get these 500 packs out to people with learning disabilities.
- Staff at the electoral register want to make sure everyone with a learning disability is registered to vote. They have set up a special number for people to check. Please let Hilary know if you want a copy of this.
- We have decided on our new logo.
- Valuing People Now should be coming out in January. Hilary will send on details when they arrive

Home fire safety visits are important and Hilary is working with the firemen to write a better leaflet. They are setting up a special number people can call and will visit very quickly. Again let Hilary know if you want more information

**Next meeting Monday January 12<sup>th</sup> 2009**



What time it starts: **1•45** What time it stops: **4•00**



**Where it is: Mencap Building 187a Portswood Road  
Southampton SO17 2NH**

**Ask Hilary Linssen if you want help to find the meeting  
(023 80834854)**



## **People who were at the meeting**

<b>Ivan White</b>	Councillor/Joint Chair
<b>Matthew King</b>	Joint Chair /Self Advocate
<b>Allan Tobutt</b>	Self Advocate
<b>Daniel Fitzhenry</b>	Councillor
<b>Clare Petrie</b>	Self Advocate
<b>Hilary Linssen</b>	Valuing People Implementation Manager
<b>Jenny Strevens</b>	Mencap
<b>Kay Labon</b>	Parent Carer
<b>Ena Conway</b>	City Council
<b>Mike Geernaert</b>	Hampshire NHS Trust
<b>Kate Dench</b>	Commissioning and Service Development Manager
<b>Alex Iles</b>	Mencap
<b>Eddie Leach</b>	Parent Carer
<b>Alan Lebas</b>	Self Advocate
<b>Jeremy Secchi</b>	Self Advocate
<b>Justin Dunkason</b>	Self Advocate
<b>Judith Clayton</b>	Choices/Supporter
<b>Richard Pearce</b>	Parent Carer
<b>Sukwinder Singh</b>	Self Advocate

## **Visitors**

**Vicky Thew**  
**Rob Gall**

## **People who could not come**

<b>Jane Odgers</b>	Councillor
<b>Jamie Schofield</b>	Children's Health and Social Services
<b>Charles Hodgson</b>	Choices
<b>Heather Aspinall</b>	Chief Exec Bradbury Centre
<b>Jeffrey Parker</b>	Self Advocate
<b>Mark Wilford</b>	Self Advocate
<b>Barbara Compton</b>	Housing
<b>Ruth Chiva</b>	Head of Service Safeguarding
<b>Carol Valentine</b>	Assistant Head Adult Services City Council
<b>Becky Badger</b>	Choices/Supporter
<b>Alan McDougall</b>	Self Advocate
<b>Chrissie Dawson</b>	PALS Manager